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சுவசிரிபாய  
SUWASIRIPAYA

මගේ අංකය )  
எனது இல ) CF/EXR/01/2020  
My No. )  
ඔබේ අංකය )  
உமது இல )  
Your No. : )  
දිනය )  
திகதி ) 2020/01/17  
Date )

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சுகாதாரம் மற்றும் சுதேச வைத்திய சேவைகள் அமைச்சு  
Ministry of Health & Indigenous Medical Services

**General Circular Letter No: 02-03/2020**

Provincial Health Secretaries,  
Deputy Director General – National Hospital of Sri Lanka,  
Provincial Directors of Health Services,  
All Hospital Directors Under the Line Ministry,  
Regional Directors of Health Services,  
Heads of Departments.

**First Efficiency Bar Examination for the post of Health Driver in Grade III for which salary scale PL-3-2006(A) is stipulated of Primary Technical Service Category of Ministry of Health & Indigenous Medical Services – 2020 (1<sup>st</sup> Term)**

It is hereby notified that the Efficiency Bar Examination which should be passed before expiry of 3 years after recruitment to Grade III of the post of Health Driver, will be held on **2020.03.07** in the media of Sinhala, Tamil and English . Place and time of the examination will be mentioned on the Admission Card.

**02. Qualifications**

Employees who have been appointed to the post of Health Driver in Grade III and who have not yet completed the examination are only eligible to apply for this examination.

**N.B. :**

As mentioned in the General Circular Letter No. 02-90/2015 dated 12.08.2015 of the Secretary of the Ministry of Health, Nutrition & Indigenous Medicine, the officers who have exceeded 3 years in Grade III of Health Drivers' Service as at 27.07.2012 need not appear for this examination, since such officers are exempted from this efficiency bar examination.

**03. Applications**

Applications prepared by the candidates in accordance with the specimen form of application appended to this circular should be sent by registered post to reach "Director (Examinations) Suwasiripaya, No.385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before

**2020.02.14** through the respective Heads of Institutes. The Head of Division should certify that the particulars furnished in each application are correct. A self-addressed 2 envelopes (official or private address) in the size of 9" x 4" inches, affixed stamps to the value of Rs. 45.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

**N.B. :** Applications should be prepared in compliance with the specimen form of application in the size of A4 using in such a way that No 01 to 03 appear on the first page whilst the No 04 to 08 appear on the second page.

**04. Examination fees:-**

- I Candidates who sit the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel the same by placing their signature and the date.
- II The fees once paid will not be transferred for any other examination or refunded under any circumstances.

**05. Admission to the Examination :-**

- I Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit the same to the Supervisor at the Examination centre. Otherwise they will not be allowed to sit the examination.
- II Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted.
  - ( a ) National Identity Card
  - ( b ) A formal identity card issued by the Ministry of Health, Nutrition & Indigenous Medicine or a relevant institution
  - ( c ) Valid Driving License
  - ( d ) Valid Passport

**06. Scheme of the Examination:-**

This examination is inclusive of one Multiple choice question paper which consists of three parts VIZ Establishments Code, Financial Regulations and Subject Knowledge. Total marks 100. Candidates should obtain at least 40% marks to pass the examination. Duration is one hour.

**07. Syllabus of the Examination**

Establishments Code, Financial Regulations and Subject Knowledge Questions Paper

- |          |   |  |
|----------|---|--|
| Part I   | - | Practical knowledge on road laws<br>(This part consists of 25 questions. Marks 50)   |
| Part II  | - | Knowledge on automobile mechanics<br>(This part consists of 10 questions. Marks 20)  |
| Part III | - | Establishment Code and Financial Regulations<br>(Establishments Code Chapter II and sections 1-4 of Chapter XLVII , Financial Regulations 102-110)<br>(This part consists of 15 questions. Marks 30) |

**08. To follow the Regulations Related to Examination Procedure**

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

**09.** Please bring the contents of this circular to the notice of all relevant officers in your Institution. The information is also available on the web site –[www.health.gov.lk](http://www.health.gov.lk)

**N.B. :**

**Sinhala medium notification on the examination will be effected if any contradictory is arisen in the examination notification published in Sinhala, Tamil and English medium.**

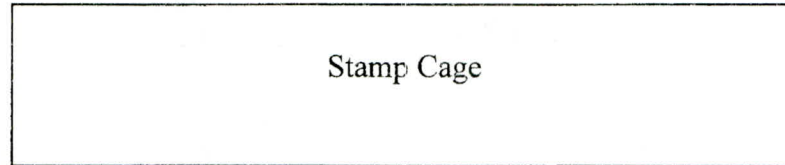


Donald Murage  
Deputy Director General (Admin) II  
For Secretary  
Ministry of Health & Indigenous Medical Services

Donald Murage  
Deputy Director General (Admin) II  
Ministry of Health, Nutrition & Indigenous Medicine  
"Suwasiripaya"  
385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10.



04. (a) Have you sit this examination before ? .....
- (b) If not so, have you affixed stamps to the application ? .....



05. **Certification of the candidate :-**

- (I) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. .... since I repeat the Examination\*, and the stamps affixed by me to the application genuine and not used before.
- (II) I agree to abide by the rules and regulations imposed on this examination by Ministry of Health, Nutrition & Indigenous Medicine and I agree with whatever decision taken to cancel my candidature, if it is found that I am not eligible according to the rules of this examination.

.....  
Date

.....  
Signature of the candidate

06. **Certification of the officer who have handle the personal file.**

I certify that Mr./Mrs./Miss\*..... has correctly handed over me the duly filled application before the closing date and particulars furnished in this application are true and accurate as per the personal file and kept a copy of this application attached to the personal file.

Date : .....

.....  
Name and Signature

07. **Certification of Head of Institution:**

I do hereby certify that Mr./Mrs./Miss\*..... serves as a ..... in this institution and he / she\* sits the Examination for the first time / not for the first time\* and has affixed stamps to the value of Rs. .... / not necessary to affix stamps\* and the particulars furnished in the Application are true and correct to his/her\* personal file and he/she\* is eligible to sit for the Examination. he/she\* placed his/her\* signature before me.

Date : .....

.....  
Signature of the Head of Institution  
(Rubber Stamp)

08. **Certificate of the Head of Decentralized unit / specialized Campaign**

I certify that Mr./Mrs./Miss\*..... serves as a ..... in my Unit/ Campaign\* and particulars furnished in the application are correct in accordance with the particulars available in the personal file of the candidate and he/she\* is eligible to sit for this examination.

.....  
Date

.....  
Signature of Head of Decentralized Unit /  
Specialized campaign ( Frank / Rubber stamp) \* -

\* -Delete words which are inapplicable