

දුරකථන) 0112669192 , 0112675011
தொலைபேசி) 0112698507 , 0112694033
Telephone) 0112675449 , 0112675280

ෆැක්ස්) 0112693866
பெக்ஸ்) 0112693869
Fax) 0112692913

විද්‍යුත් තැපෑල) postmaster@health.gov.lk
மின்னஞ்சல் முகவரி)
e-mail)

වෙබ් අඩවිය) www.health.gov.lk
இணையத்தளம்)



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சுவசிரிபாய

SUWASIRIPAYA

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எனது இல)
My No.) CF/EXV/08/2020

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Your No.)

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திகதி) 04/03/2020
Date)

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சுகாதாரம் மற்றும் சுதேச வைத்திய சேவைகள் அமைச்சு
Ministry of Health & Indigenous Medical Services

General Circular Letter No: 02-26/2020

Provincial Health Secretaries

Deputy Director General , National Hospital of Sri Lanka

Provincial Directors of Health Services

All Hospital Directors Under the line Ministry,

Regional Directors of Health Services

Heads of Departments

1st Efficiency Bar Examination for the posts of Control Room Operator, Automobile Technician, Electrician, Cinema Machine Operator and for which salary scale PL-3-2006(A) is stipulated of Primary Technical service category – 2020 (1st Time)

It is hereby notified that the First Efficiency Bar Examination which should be passed by officers in the posts of Control Room Operator, Automobile Technician, Electrician, Cinema Machine Operator and of Primary Technical service category for which salary scale PL-3-2006 (A) of Ministry of Health & Indigenous Medical Service before expiry of 03 years after recruitment to Grade III will be held on 04/04/2020 in the media of Sinhala, Tamil and English . Place and time of the examination will be mentioned on the Admission Card.

02. Qualifications

Only the officers who have got a appointment in Grade III in a post (Control Room Operator, Automobile Technician, Electrician, Cinema Machine Operator and) for which salary scale PL-3-2006 (A) is stipulated of Primary Technical service category of Ministry of Health & Indigenous Medical Service and these who have not yet completed the examination are eligible to apply for this examination.

N.B. :

As mentioned in the General Circular Letter No.02-90/2015 dated 12.08.2015 of the Secretary of the Ministry of Health & Indigenous Medical Service the officers who have exceeded 3 years in the Grade III in the Posts of Electrician, Cinema Machine Operator & Control Room Operator as at 27.07.2012 need not appear for this examination, since such officers are exempted from this efficiency bar examination.

03. Applications

Applications prepared by the candidates in accordance with the specimen form of application appended to this circular should be sent by registered post to reach " Director (Examinations) Suwasiripaya, No.385, Rev. Baddegama Wimalawansa Thermo Mawatha, Colombo 10, on or before 14/03/2020 through the respective Heads of Institute. The Head of Division should certify that the p-articulars furnished in each application are correct. A self addressed envelope (official or private address) in the size of 9" x 4" inches, affixed stamps to the value of Rs. 45.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

The application in Annexure 1 should be perfected and sent by the employees under the Line Ministry and the Application in Annexure 2 by those who serve in the provincial public service.

N.B. :

Applications should be prepared using a paper of size A4 in such a way that the Nose 01 to 03 appear on the 1st side of the paper whilst the Nose 04 to 08 appear on the 2nd side of the paper. Applications that do not comply with the above format will be rejected without notice.

04. Examination fees:-

- I Candidates who sit the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- II The fees once paid will not be allowed to transfer for any other Examination or refunded under any circumstances.

05. Admission to the Examination :-

- I Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit same to the Supervisor at the Examination centre. Otherwise they will not be allowed to sit the examination.
- II Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted.
 - (a) National Identity Card
 - (b) A Formal Identity Card Issued by the Ministry of Health & Indigenous Medical Service or a relevant Institution
 - (c) Valid Driving License
 - (d) Valid Passport

06. Scheme of the Examination:-

This examination is inclusive of one multiple choice questions paper which consists of two parts viz Establishments Code and Financial Regulations. Relevant question paper consists of 50 questions, 25 questions from Establishments Code and 25 questions from Financial Regulations. Total marks 100.

• Minimum 40 marks should be obtained to pass the examination. Duration is one hour

07. Syllabus of the Examination

07.01 Establishment Code

Chapter II	-	Recruitment Procedure
Chapter III	-	Transfers
Chapter XII	-	Leave
Chapter XIII	-	Railway Warrants

07.02 Financial Regulations from FR 90, 101- FR 105

08 To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment

09. Please bring the contents of this circular to the notice of all relevant officers in your Division/ Specialized Campaign/ Institution who are in the posts for which the salary scale PL-3-2006 (A) is stipulated of Primary Technical service category of Ministry of Health. The information is also available in the web site – www.health.gov.lk

n.b Sinhala medium notification on examination will be effected if any contradictory is arisen in the examination notifications published in Tamil and English mediums



Donald Murage
Deputy Director General (Admin) II
Ministry of Health, Nutrition & Indigenous Medicine
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.
Deputy Director General (Admin) II
For Secretary
Ministry of Health & Indigenous Medical Service

Specimen form of application

1st Efficiency Bar Examination for the posts of Control Room Operator, Automobile Technician, Electrician, Cinema Machine Operator and for which salary scale PL-3-2006 stipulated of Primary Technical service category – 2020 (1st Term)

01. (a) i. Full Name of the Applicant (In Sinhala/Tamil) :

.....

ii. Full Name of the Applicant (In English block letters)

Table with 2 rows and 20 columns for English name entry.

iii. Names With initials :

.....

iv. Names With initials (In English block letters)

Table with 2 rows and 20 columns for initials entry.

(b) i. Post :-

ii. Date of Appointment to the Grade III :-

iii. Present Annual Salary :-

iv. Telephone Number :- [Table with 10 columns]

v. N I C number :- [Table with 12 columns]

02. (a) Present Work Station (In Sinhala/Tamil) :-
(In English) :-

(b) District of present Station:.....

(c) The Working Station Administrate by :- Line ministry [Box]

Provincial Council [Box]

(d) If provincial council mention the province:.....

(e) Whether two self-addressed envelopes in the size of 9 X 4 inches with stamps affixed to the value of Rs. 45.00 has been attached to the application to post the Admission Card?

(f) 1. Postal Address (In Sinhala) :-

.....

2. Postal Address (In English Capitals).....

.....

03. Medium you sit for the examination (Sinhala/Tamil/English) :-.....

- (a) Whether you sit for the examination for the first time: -
- (b) If not so, have you affixed stamps to the application? -

Stamp Cage

05. Certificate of the candidate :-

- (I) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. since I repeat the Examination, and the stamps affixed by me to the application genuine and not used before.
- (II) I agree to abide by the rules and regulations imposed on this examination by Ministry of Health & Indigenous Medical Service and I agree with whatever decision taken to cancel my candidature, if it is found that I am not eligible according to the rules of this examination.

Date.....

.....
Signature of the candidate

04. Certification of the officer who have handle the Personal File.

I Certified that the application have submitted before the closing date, particulars furnished in the Application are true and correct to his/her personal file, applicant is eligible to sit for the Efficiency Bar Examination Grade II for Nursing Officers and filed a copy of this application above the officers personal file.

Date.....

.....
Name and Signature

07. Certification of Head of Institution

I do hereby certify that Mr./Mrs./Miss*..... serves as a in this institution and he / she* sits the Examination for the first time / not for the first time* and has affixed stamps to the value of Rs. / not necessary to affix stamps* and the particulars furnished in the Application are true and correct to his/her* personal file and he/she* is eligible to sit for the Examination. he/she* placed his/her* signature before me.

Date

.....
Signature of Head of Institution/
Frank/Rubber Stamp

05. Certificate of the Head of Decentralized unit / specialized Campaign

I certify that Mr./Mrs./Miss*..... serves as a in my Unit/ Campaign* and particulars furnished in the application are correct in accordance with the particulars available in the personal file of the candidate and he/she* is eligible to sit for this examination.

Date

.....
Signature of Head of Decentralized unit/
Specialized campaign
(Frank / Rubber Stamp)

(* -Delete words which are inapplicable)