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சுவசிரிபாய

SUWASIRIPAYA

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எனது இல)
My No.) CF/EXQ/03/2020
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3 / 06/ 2020

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சுகாதாரம் மற்றும் சுதேச வைத்திய சேவைகள் அமைச்சு
Ministry of Health & Indigenous Medical Services

General Circular Letter No.- 02- 42 / 2020

Provincial Health Secretaries (North Central, North, Sabaragamu, Western, South, Eastern & Central Provinces)

Deputy Director General National Hospital of Sri Lanka

Provincial Directors of Health Services (North Central, North, Sabaragamu, Western, South, Eastern & Central Provinces)

Directors of Hospitals under the Line Ministry and heads of Institutions

Regional Directors of Health Services (North Central, North, Sabaragamu, Western, South, Eastern & Central Provinces)

Heads of Institutions

Second Efficiency Bar Examination for the Posts of Primary Semi Technical Officers' Service Category (PL-02—2006 (A)) in the Ministry of Health, Nutrition and Indigenous Medicine - 2020 (1st term)

It is hereby notified that the third efficiency bar examination for the posts of Primary Semi Technical Officers' Service Category in the Ministry of Health, Nutrition and Indigenous Medicine for which the prescribed salary is (PL- 02-2006 (A)) and which should be passed before expiry of 03 years after promotion to Grade II will be conducted in the Sinhala, Tamil and English media on 30.08.2020 Venue and the time of the examination will be mentioned on the admission card.

02. Qualifications:

The employees who are serving in a post under the primary semi skilled service category for which the prescribed salary scale is (PL-02-2006 A) (Painter, Fork Lift Operator, Generator Operator(Old Designation - Machin Operator), Boiler Operator, Shoe maker, Animal Supervisor, Orthopaedic Technical Assistant (Old Designation - Limb Maker & Surgery Equipment Maker), Dark Room Assistant, Entomological Field Attendant, Plumber/ Pump Operator, Bungler Keeper, Barber, Carpenter, Leather Worker, Welder, Connector, Mettle Worker, Corsetiere, Lathe Machine Operator, Mason, Black Smith, Cook, Sewing Operating, Painter (Artist), Health Laboratory Aide (Old Designation - Lab Orderly), Attendant, Telephone Operator, Hospital Overseer) who have been absorbed in to Grade II/ who have been promoted to grade II and not yet mentioned below completed the examination are only eligible to apply for this examination.

N.B: Please take action to send me the applications of the officers only who have been appointed to or absorbed into Grade II by 05.04.2020 and have received relevant appointment letters.

03. Officer exempted from the Efficiency Bar Examination

- i. *Officer who have completed a satisfactory minimum period of 13 years' service in the relevant post as at 14.08.2012 are exempted from this efficiency bar examination prescribed for Grade II(from the 2nd efficiency bar examination)in the relevant post. (Officer appointed to the post before 14.08.1999 and absorbed into Grade II are eligible for exemption.)*

i. Surgical Appliances Maker	v. Painter	ix. Fork Lift Operator
ii. Leather Worker	vi. Black Smith	x. Welder
iii. Seawing Operating	vii. Barber	xi. Limb Marker
iv. Fitter	viii. Health Laboratory Aide	xii. Machine Operator

- ii. *Officer who have appointed to the relevant post before 01.01.2006 and have completed a satisfactory minimum period of 03 years' service in a relevant post mentioned below as at 14.08.2012 and have been absorbed into Grade II in the relevant post.*

i. Animal Supervisor	ix. Mason
ii. Shoe Maker	x. Corsetiere
iii. Tinker	xi. Hospital Overseer
iv. Cook	xii. Telephone Operator
v. Artist	xiii. Lathe Machine Operator
vi. Attendant	xiv. Entomological Field Attendant
vii. Carpenter	xv. Dark Room Assistant
viii. Plumber	
xvi. Circuit Bungalow Keeper	

04. Applications:

Applications prepared by the candidates in accordance with the specimen form of application appended at the end of this circular should be sent by registered post to reach Director (Examinations), Ministry of Health, Nutrition and Indigenous Medicine, Suwasiripaya, No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before **15.07.2020** through the respective Head of Institution. The accuracy of the particulars furnished in each application should be certified by the Head of Division. A self addressed two envelopes (Official or private address) in the size of 9"x4" inches, affixed with stamps to the value of Rs. 45.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

N.B.:

Applications should be prepared using a paper of A4 size in such a way that the No 01 to 04 appear on the 1st page whilst the No. 05 to 09 appear on the 2nd page. Applications that do not comply with the specimen will be rejected without notice.

05. **Examination Fees:**

- I. Candidates who sit the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing his/her signature.
- II. The examination fees paid will not be transferred to any other examination or refunded under any circumstance.

06. **Admission to the Examination:**

- I. Admission cards are issued to the candidates whose applications are accepted. The admission card should be duly completed and submitted to the supervisor of the examination center. Otherwise, it will not be allowed to sit for the examination.
- II. Candidates should prove their identity to the Supervisor at the Examination Hall. For this purpose, one of the following documents will be accepted.
 - a) National Identity Card
 - b) A formal Identity card issued by the Ministry of Health, Nutrition and Indigenous Medicine or a relevant institution.
 - c) Valid Driving License
 - d) Valid Passport

07. **Scheme of the Examination**

- This examination consists of two papers viz. Establishments code and Financial Regulations and Subject Knowledge.
- Establishments Code and Financial Regulations paper consists of a multiple choice and structured questions. Duration is 2 hours. Total marks 100 and minimum 40% marks should be obtained to pass the examination.
- Subject Knowledge paper consists of a multiple choice and structured paper. Duration is 01 hour. Total marks 100 and minimum 40% should be obtain to pass the examination.

08. **Syllabus :-**

Question Paper	Syllabus
Establishments Code and Financial Regulations	Following Facts From the Establishments Code and Financial Regulations: <ul style="list-style-type: none">• Following chapters of the Establishment Code - Termination of Appointments- (V) Holiday Pay and Allowances - (VIII) Travelling Expenses - (XIV) Salary Loans /Advances and authority - (XXIV) Following chapters of the Financial Regulations -Establishment Code approval, certification, payment, losses and waivers (FR 101 and from FR 200 to FR 205)
Subject Knowledge relevant to the post	Checking whether a sufficient knowledge and proficiency have been obtained on names of equipment frequently used in the profession the order in which they are kept and different functions assigned to the post.

09. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

- 10.** Please bring the contents of this Circular to the notice of all relevant officers (in your Division/Specialized Campaign/Institution who have been promoted to Grade II) of the Primary Semi Technical Officers' service Category for which the salary scale (PL- 02—2006 (A)) is stipulated.

(This information can also be obtained from the web site - www.health.gov.lk)

N.B - Sinhala medium notification on examination will be effected if any contradictory is arisen in the examination notification published in Sinhala, Tamil and English mediums.



Donald Murage

Deputy Director General (Admin II)

For Secretary

Ministry of Health, Nutrition and Indigenous Medicine

Donald Murage

Deputy Director General (Admin) II

Ministry of Health, Nutrition & Indigenous Medicine

"Suwasiripaya"

**365, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.**

Specimen Form of Application

**Second Efficiency Bar Examination for the Posts of Primary Semi Technical Officers' Service Category
(PL- 02—2006 (A)) in the Ministry of Health, Nutrition and Indigenous Medicine – 2020 (1st term)**

- 01 (a) (i) Name of the Applicant in full (Sinhala / Tamil) :-.....
.....
- (ii) Name of the Applicant with initials (English)
- | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
- (b) (i) Post :.....
- (ii) Date and letter number of appointing to the Grede II or absorption:
- (iii) Present annual salary:.....
- (iv) Mobile No

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- (v) National Identity Card No

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02. Insert (✓) with in the cage of the subject you expect to sit this time.
- Establishment Code and Financial Regulations Subject Knowledge
03. (a) (i) Present Working Station:.....
- (ii) Working Station under the line ministry or Provincial Council
- (iii) If Provincial Council mention Province
- (b) The District to which it belongs:.....
- (c) Whether two self-addressed envelope in the size of "9"x"4" inches with stamps affixed to the value of Rs. 45.00 has been attached to the application to post the Admission Card.
- (d) (i) Postal Address (In Sinhala/ Tamil).....
.....
- (ii) Postal Address (In Block Capitals).....
.....
04. Medium in which you sit for the examination (Sinhala/English/Tamil).....

05. (a) Whether you sit for the examination for the first time
- (b) If not so, have you affixed stamps to the application?

Stamp Cage

06. Certification of the Candidate:

- (1) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the examination for the first time /have affixed stamps to the value of Rssince I repeat the examination , and the stamps affixed by me to the application genuine and not used before.
- (11) I agree to abide by the rules and regulations stipulated by Ministry of Health for the conduct of the examination and if I am found to be ineligible in accordance with the scheme of examination, I agree with whatever decision taken for the cancellation of my candidature.

Date:.....

Signature of the Applicant

07. Certification by the Subject Management Assistant in charge of personal files

I certify that Mr./Mrs/Miss..... has correctly handed over me the duly filled application before the closing date and particulars furnished in this application are true and accurate as per the personal file and kept a copy of this application attached to the personal file.

Date:.....

Name and Signature

08. Certification of Head of Institution:

I certify that Mr/Mrs/Miss is serving as a..... in this institute and particulars given in the application are correct and the applicant sits the examination for the first time/not for the first time and is eligible to sit the examination and has affixed stamps to the value of Rs:/ not necessary to affix stamps and particulars furnished in the application are correct according in the particulars in his /her personal file and he /she placed his/her signature in my presence.

Date:.....

Signature of the Head of Institution

(Rubber Stamp)

09. Certification of the Head of Decentralized Unit Specialized Campaign.

I certify that Mr./Mrs/Miss..... serves as a in this institution, and the particulars furnished by him /her in the application are correct in accordance with the particulars available in his/her personal file, and he/she sit the examination for the first time and he/she is eligible to sit for this examination and he/she placed his/her signature in my presence..

Date:.....

Signature of the Head of the
Decentralized Unit/Specialized Campaign

(Rubber Stamp)