

දුරකථන) 0112669192 , 0112675011
தொலைபேசி) 0112698507 , 0112694033
Telephone) 0112675449 , 0112675280

ෆැක්ස්) 0112693866
பெக்ஸ்) 0112693869
Fax) 0112692913
විද්‍යුත් තැපෑල) postmaster@health.gov.lk
மின்னஞ்சல் முகவரி)
e-mail)

වෙබ් අඩවිය) www.health.gov.lk
இணையத்தளம்)
website)



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சுவசிரிபாய

SUWASIRIPAYA

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சுகாதாரம் அமைச்சு
Ministry of Health

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எனது இல)
My No.) CF/EXH/04/2022
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உமது இல)
Your No. :)
දිනය)
திகதி) 06.2022
Date)

General Circular Letter No :- 02 - 50 / 2022

Provincial Health Secretaries
Deputy Director General - National Hospital of Sri Lanka
Provincial Directors of Health Services
Directors of Hospitals under the Line Ministry
Deputy Provincial Directors of Health Services
Relevant Heads of Institutions

Second Efficiency Bar Examination for the posts Belonging to the of primary unskilled Service Category PL - 01 - 2006 (A) of the Ministry of Health – 2022 (1st Term)

Second Efficiency Bar Examination for the posts belonging to primary unskilled Service Category PL - 01 - 2006 (A) of the Ministry of Health which should be passed before expiry of 03 years from the date of promotion to Grade II will be held in the Sinhala, English and Tamil medium. The Date, venue and the time, of the examination will be notified along with the admission card.

02. Qualifications:

Only the employees who have been appointed to a Grade II post belonging to the unskilled Service category PL - 01 - 2006 (A) (Karyala karya sahayaka, Packer, Book Binder, Foot- bicycle Messenger, Watcher, Store Keeper, Lift Operator, Photocopy Ronio Machine Operator, Spray Machine Operator, Saukya Karya Sahayaka (Ordinary), Saukya Karya Sahayaka (Junior) of the Ministry of Health and those who have not passed the Efficiency Bar Examination up to now can apply for this examination). (Take necessary action to send applications of the officers only who have been promoted to Grade II by 25/07/2022 and already received the appointment letters.)

(N:B :- As mentioned in the General Circular Letter No. 02-90/2015 dated 12.08.2015 of the secretary to the Ministry of Health, from the above posts officers who have exceeded three year in Grade II in the post of Karyala Karya Sahayaka, Book Binder, Watcher, Spray Machine Operator, Saukya Karya Sahayaka (Ordinary), Saukya Karya Sahayaka (Junior) as at 20.07.2012 need not appear for this Efficiency Bar Examination they are exempted from the requirement of Efficiency Bar Examination.

03. Applications:

Applications prepared by the candidates in accordance with the specimen form of application appended at the end of this circular should be sent by registered post to reach Director (Examinations) Ministry of Health, Suwasiripaya, No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before **25/07/2022** through the respective Head of Institution. The accuracy of the particulars furnished in each application should be certified by the Head of Division. A self addressed 01 envelopes (Official or private address) in the size of 9"x4" inches, affixed with stamps to the value of Rs. 45.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

N.B. - The application should be prepared using an A4 paper based on the specimen form of applications so as to accommodate from No: 01 to 04 appear on the first page and from No 05 to 08 on the second page. Applications that do not comply with the specimen will be rejected without notice.

04. Examination Fees:

- I. Candidates who sit the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing his/her signature.
- II. The examination fees paid will not be transferred to any other examination or refunded under any circumstance.

05. Admission to the Examination:

- I. Admission cards are issued to the candidates whose applications are accepted. The admission card should be duly completed and submitted to the supervisor of the examiners. Otherwise he/she will not be allowed to appear for the oral test.
- II. Candidates should prove their identity to the supervisor at the Examination Hall. For this purpose, one of the following documents will be accepted.
 - a) National Identity Card
 - b) A formal Identity card issued by the Ministry of Health or a relevant Institution
 - c) Valid Driving License
 - d) Valid Passport

06. Scheme of Examination

An oral examination (should answer orally to the questions asked by an examination board)

Duration : 15 Minutes

Total Marks : 100 (Minimum 40 marks should be Secured to pass)

07. Syllabus

General Administration.

Measure the employee's knowledge on changes occurred in the field such as procedural and legal amendments made in relation to the subjects which were covered at the first Efficiency Bar Examination during the past service period and employee's skills regarding the modifications made to his functions.

08. **To follow the Regulations Related to Examination Procedure**

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes what's ever. No Candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile Phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

09. Please bring this Circular to the notice of the officers of Ministry Of Health who are belonging to the primary unskilled service category for which the prescribed salary scale PL - 01-2006 (A) is stipulated in your Institution.(This information can also be obtained from the web site - www.health.gov.lk)

N.B - Sinhala medium notification on examination will be effected if any contradictory is arisen in the examination notifications published in Tamil and English mediums.



Chamika H. Gamage
Deputy Director General (Admin) II
For Secretary
Ministry of Health

Chamika H. Gamage
Deputy Director General (Administration) II
Ministry of Health
"Suwasiripaya"
Colombo 10.

