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சுவசிரிபாய

SUWASIRIPAYA

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எனது இல)
My No.) CF/EXK/04/2022

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Your No. :)

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திகதி) 30/08/2022
Date)

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சுகாதார அமைச்சு
Ministry of Health

General Circular Letter No: 02-02/2022

Provincial Health Secretaries,
Deputy Director General - National Hospital of Sri Lanka, Colombo,
Director - National Hospital of Sri Lanka, Kandy,
All Directors of Hospital under the Line Ministry,
Provincial Directors of Health Services,
Regional Directors of Health Services,
Heads of Institutions Concerned.

First Departmental Examination for the Post of Plant Supervisor- 2022

It is hereby notified that the Departmental Examination which should be passed before expiry of 05 years from the date of recruitment to Grade III of the post of Plant Supervisor will be held in Sinhala, Tamil and English medium Date, venue and the time of examination will be notified on the admission card.

02. Qualifications

Only the officers in the post of Plant Supervisor who have not yet completed the efficiency bar examination, may apply for this examination.

N.B: Please send me only applications of the officers who have been appointment Grade III by 19/08/2022 and have already received appointment letters.

03. Applications

Applications prepared by the candidates with the in compliance specimen from appended to this circular should be sent under registered cover to the Director (Examinations) "Suwasiripaya" No.385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before **23/09/2022** through the respective Head of Institution. The Head Institution should certify the accuracy of contents in each application. One self addressed envelope (official or private address) in the size of 9" x 4" inches, affixed with stamps to the value of Rs. 110.00 should be sent along with the application. Applications which are delayed, incomplete or inaccurate will be rejected.

N.B : The application should be prepared using an A 4 paper in compliance with the specimen form so in such a way that No 01-04 appear on the first page and from No 05 to 09 appear on the second page. Applications which are not in compliance with the specimen form will be rejected without any notice.

04. Examination fees:-

- I. Candidates who sit the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25.00 per subject in the application and cancel the same by placing their signature and date.
- II. The fees once paid will not be allowed to transfer for any other examination or refunded for any reason.

05. Admission to the Examination:-

- I. Candidates whose applications are accepted will be issued with admission cards. The admission card should be duly completed and submitted same to the supervisor at the examination hall. Otherwise the applicant will not be allowed to sit for the examination.
- II. Candidates should prove their identity to the supervisor at the examination hall. For this purpose one of the following documents will be accepted.
 - (a) National Identity Card
 - (b) A formal identity card issued formally by the Ministry of Health or relevant institutions
 - (c) Valid Driving License
 - (d) Valid Passport

06. Scheme of the Examination:-

Departmental examination consists of two parts viz. **written and practical**. Written examination consists of 02 question papers viz **Technical Subject and Departmental Regulations** Each subject will be given 100 marks and minimum 40 marks should be secured for each paper to pass the examination. The examination may be completed in one sitting or several sittings subject by subject. Candidates who sit the examination for the first time, shall apply for all subjects.

07. Syllabus

07.1 Written Examination

07.1.1 Technical Knowledge question paper

This question paper is based on theoretical and practical technical knowledge relevant to the post of Plant Supervisor Duration is 03 hours. This question paper consists of 08 essay type questions. Any 05 questions of them should be answered.

07.1.2.1 Departmental Regulations question paper

This question paper is prepared based on the Departmental Regulations, Acts, Procedures etc. and circulars and instructions pertaining to Patient Care Service and Community Health Service Duration for this paper is 03 hours. The question paper consists of 08 essay type questions. Any 5 of them should be answered.

07.2 Practical Test

This is an oral test which contains achieves to test the practical technical knowledge relevant to the post of Plant Supervisor. This Practical test based on the theoretical and practical technical knowledge relevant to the post of the Plant Supervisor Duration is 01 hour. Total marks of 100 will be given.

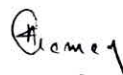
08. To follow the regulations related to examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further mobile phones & the similar electronic equipment's should not be used. Any candidate who disregards this rule is liable to punishment.

09. Please bring the contents of this circular to the notice of all officers serving in your Division/ Specialized Campaign / Institution. The information is also available on the Web site www.health.gov.lk

N.B. :- In the event of any inconsistency between the Sinhala, Tamil and English texts of this notification the notification in Sinhala shall prevail.

Chamika H. Gamage
Deputy Director General (Administration) II
Ministry of Health
"Suwasiripaya"
Colombo 10.


Chamika H Gamage
Deputy Director General (Admin) II
For Secretary
Ministry of Health

05. (a) Have you sit this examination before?
- (b) Have you affixed stamps, if you Sit the examination not for the first time ?

Stamp Cage

06. **Certificate of the candidate :-**

- (i) I hereby certify that the particulars furnished by me in this application are true and correct to my knowledge and that I need not affix stamps since I sit for the examination for the first time / have affixed stamps to the value of Rs. since I sit the examination not for the first time,* and the stamps affixed by me to the application are genuine and not used before cancellation.
- (ii) I agree to abide by the rules and regulations stipulated by the Ministry of Health concerning this examination and I agree with whatever decision taken to cancel my candidature. if it is found that I am not eligible according to the rules of this examination.

.....
Date

.....
Signature of the Candidate

07. **Certification of by the Officer in charge of personal files**

I certify that this application was submitted to me before the closing date and that the applicant has filled the application correctly according to the particulars in the personal file and a copy of this application is filed in the personal file.

.....
Date

.....
Name and Signature

08. **Certification of Head of Institution**

I do hereby certify that *Mr/Mrs / Miss serves as a in this institution and he/she sit the examination for the first time/not for the first time* and has affixed stamp to the value of Rs. / not necessary to affix stamps* and the particulars furnished in the application are true and correct according to her personal file and she is eligible to sit the examination. He/She placed his/her signature in my presence .

.....
Date

.....
Signature of Head of Institution (Rubber Stamp)

09. **Certification of the Head of Decentralized unit / Specialized Campaign**

I hereby certify that *Mr/Mrs/Miss is serving as in Plant Supervisor in Grade III the in my Institute * and the particulars furnished by him /her in the application are correct according to the particulars in his/her personal file and he/she is eligible to sit this examination.

.....
Date

.....
Signature of the Head of Decentralized Unit /Specialized Campaign
(Frank / Rubber stamp)

* - Delete irrelevant words