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சுகாதார, போசணை மற்றும் சுதேச வைத்திய அமைச்சு  
**Ministry of Health, Nutrition & Indigenous Medicine**

**The Second Health Sector Development Project (Component II)**  
Funded by the World Bank (Loan No.5228 LK)

## VACANCY

The Second Health Sector Development Project funded by the World Bank is being implemented with the objective to contribute to the goals of the National Health Development Plan (NHDP). It has two components and in the component 1, the funds are allocated in to four thematic areas namely; Health System Improvement, Maternal & Child Health and nutrition, communicable diseases control & prevention and non-communicable diseases control and prevention. Component II runs in the project mode and has to monitor the results of component I, fund for innovation projects, and provide capacity building training for health professionals.

Applications are being called for the below mentioned vacancy under the Component II of the Second Health Sector Development Project on a fulltime contract basis. This position will be based in Colombo. But the selected officer will have to travel outside as and when required. Also, though the working time is 8 hours the selected officer must be ready to work longer as and when required. Also he/ she will be required to work during week end if the need arises.

### **Internal Auditor**

#### **Key duties and responsibilities**

- Perform and control the full audit cycle including risk and control over operations' effectiveness, financial reliability and compliance with all applicable directives and regulations given by the Government of Sri Lanka and the World Bank
- Determine internal audit scope and develop audit plans
- Analyze evaluate and verify accounting and procurement documentation, progress reports, data, flowcharts etc.
- Prepare and answer audit queries that reflect audit's results and document process
- Provide independent advice to ensure validity, legality and transparency

- Identify loopholes and recommend risk aversion measures and cost savings
- Maintain open continuous communication with the Superintendent of Government Audit
- Conduct follow up audits to monitor corrective interventions
- Engage to continuous knowledge development of project staff regarding rules, regulations, best practices, tools, techniques and standards
- Any other responsibilities given by the project Director.

#### **Qualifications**

- A Bachelor Degree in the field of business administration, accounting or similar which is recognized by the University Grant Commission or having passed the intermediate examination of a recognized professional institute in the auditing and accounting
- Not less than 08 years post qualifying experience in the field of auditing, accounting or procurement

Or

- An officer of the government all island services Class 111/11 or above or similar status in the relevant field with 9 years' experience
- Experience in the foreign funded development projects implemented by the Government entities would be an added qualification
- Intensive knowledge on computer literate in word processing, spreadsheets, and fluent in the written and spoken use of English language
- The knowledge on rules and regulations in the government sector would be desirable

#### **General Conditions**

- The initial contract period will be for one year, with provision for renewal on performance basis till the end of the project
- Only short listed applicants will be called for Interview
- Selected applicant should be able to take up the appointment immediately
- Age Limit: Under 63 years by 30<sup>th</sup> June 2017

Salary: According to the Management Service Circular No 01/2016 dated 24th March 2016 Other Benefits: The Contribution of the employer for EPF is 12% and ETF 3% of the salary. The EPF contribution of the employee is 8% of the salary.

Candidates who are already in the public service should send in their applications through Head of the Department / CEO of the Agency. The Head of the Department / CEO should indicate that the candidate will be released from the current employment in the event of being selected to the post.

Application must be in a sealed envelope with the following stated, on the top of the left side of envelope "Application for the Post of Internal Auditor – SHSDP Component II", and should reach the below mentioned address before the **05<sup>th</sup> June 2017**.

Project Director  
Second Health Sector Development Project  
3<sup>rd</sup> Floor, J.R.Jayawardena Centre  
No. 191, Dharmapala Mawatha  
Colombo 7