



Kapila S.  
Phone advertisement  
web

විදේශ සම්පත් දෙපාර්තමේන්තුව  
வெளிநாட்டு வளங்கள் திணைக்களம்  
Department of External Resources

මුදල් අමාත්‍යාංශය  
මහලේකම් කාර්යාලය (3 වැනි මහල), තැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව

நிதி அமைச்சு  
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance

The Secretariat (3<sup>rd</sup> Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site: www.erd.gov.lk

e-mail: info@erd.gov.lk

මගේ අංකය  
எனது இல  
My No

TA/KOICA/Gen/2019

ඔබේ අංකය  
உமது இல  
Your No

දිනය  
திகதி  
Date

10/09/2019

Secretary to the President, Presidential Secretariat  
Secretary to the Prime Minister, Prime Minister's Office  
Secretaries, All Ministries  
Chief Secretaries, All Provincial Councils  
All Other Heads of the Departments and Government Institutes

Attn.: Officer in Charge of  
Foreign Training



Dear Sir / Madam

**Call for Concept Papers – 2021 KOICA CIAT Capacity Building Program**

The Korea International Cooperation Agency (KOICA) has requested the Government of Sri Lanka to submit Proposals for the KOICA CIAT Capacity Building Program for the year 2021. The Proposal template is attached for your reference.

For 2021 Capacity Building Programs KOICA is seeking proposals from below mentioned areas which can contribute to KOICA, Sri Lanka's country plan by supporting future, on-going & completed KOICA projects.

1. Higher Education for Prosperous Future
2. Peace Building and Social Integration
3. Inclusive Transportation for Balanced Growth
4. Strengthening Democratic Institutions for Inclusive Development
5. Social Values ( Human Rights, Gender Equality & Social Economy)

Therefore, you are kindly requested to prepare program concept papers for 2021, KOICA CIAT capacity building program in accordance with the attached form which was forwarded by KOICA in order to obtain information relating to your expectation and suggestions on the proposed program.

It would be appreciated if you could send us duly filled program concept papers on or before 01<sup>st</sup> October 2019 enabling us to forward it to the KOICA for necessary action.

Yours faithfully,

**L A Y Darshanie De Silva**  
Director / TA Division  
for Director General

අධ්‍යක්ෂ ජනරාල්  
பணிப்பாளர் நாயகம்  
Director General

94-11-2484693

කාර්යාලය  
அலுவலகம்  
Office

94-11-2484500  
94-11-2484600

ලැයිස් අංකය  
தொலை நகல்  
Fax

94-11-2447633  
94-11-2387153  
94-11-2434876



CIAT\* Program Title (Duration/ Budget)

Name of Partner Country

## Program Concept Paper

(\* Capacity Improvement and Advancement for Tomorrow)

DD, MM, YYYY,

<i>Applicant Information</i>	
Name	
Position	
Organization	
Telephone	
E-mail	
Address	

## PROGRAM CONCEPT PAPER (PCP)

SECTION 1. BASIC PROGRAM INFORMATION		
1.1	Country	
1.2	Title	
1.3	Location(s)	Korea or In-country(local)
1.4	Duration	2021-20XX
1.5	Objectives	
1.6	Type of Contents	<i>Training/study tour/workshop/seminar/consulting/research</i>
1.7	Target Group(s)	<i>Ministry or Organizations; managerial position</i>
1.8	Number of Participants	<i>(total) 45 (yearly) 1<sup>st</sup>: 15 / 2<sup>nd</sup>: 15 / 3<sup>rd</sup>: 15</i>

SECTION 2. PROGRAM RATIONALE	
	<p><b>SITUATION ANALYSIS:</b> Please provide a brief introduction to the current social and economic situation related to the Program(geographic region and beneficiaries, etc.) please describe the problem or critical issue which the program seeks to resolve, how the problem was identified, and how will the program address the problem. If relevant, analysis on gender equality needs to be described.</p>
2.1	



2.2	<b>COUNTRY DEVELOPMENT STRATEGIES AND POLICIES:</b> Please describe how the Program relates to other relevant national development strategies and policies, and provide the ongoing status of their implementation, results and effects, if any.
2.3	<b>JUSTIFICATION FOR INTERVENTION:</b> Please describe how the need for the Program was determined, and what the rationale/justification for the Program (why the Program is considered to be the most effective way the problem is resolved.).

**SECTION 3. PROGRAM DESCRIPTION**

<b>3.1</b>	<p><b>Objectives/Main Subjects/ Component (details):</b> Please outline the objectives, the expected component and subjects of the Program.</p>
	<p>(Objectives)</p> <p>(Main Subjects)</p> <p>(Component Example)</p> <ul style="list-style-type: none"><li>- Method : Invitation or In-country</li><li>- Course period</li><li>- Number of participants</li><li>- Main Content(Subjects, topics, details)</li></ul>
<b>3.2</b>	<p><b>Expected Result (Outcome/Output/Indicators):</b> Please outline the expected outcomes/ outputs and indicators of the Program.</p>

## SECTION 4. STAKEHOLDER ANALYSIS

4.1	<p><b>TARGET BENEFICIARY:</b> Please describe the following information: a) direct and indirect/wider beneficiary group, b) number of beneficiary, with gender segregation if necessary, c) how the target group was identified, d) why they were selected as target group, e) how intended beneficiaries have been involved in Program design. (*Gender Consideration : Minimum Proportion of Female participants : 40%)</p>
4.2	<p><b>OTHER STAKEHOLDERS:</b> Please describe other stakeholders (e.g. partner government agency, international organization, NGO, donor agency, etc.), if any, including a) name/group, b) respective role(s) and cooperation/coordination mechanism, etc.</p>

## SECTION 5. UNDERTAKINGS (During and after the Program)

**PROGRAM MANAGEMENT:** Please Note the Target Organization(the Ministry) shall 1) Nominate of participants corresponding to the purpose of the program(in terms of language, occupation, etc.), 2) Cooperation in overall process of the program such as planning and evaluation of the program, dissemination of the program results, etc., 3) Support for the implementation of Action Plan established by the Program participants., 4) Monitoring and Evaluation of the Program

### **Contact Information**

5.1

- Name :
- Organization/ Title:
- Tel/Mobile Phone :
- Email :
- Address :