

**Seminar on Hospital Management and
Operation for Developing Countries
Project Description**

Full Name	Seminar on Hospital Management and Operation for Developing Countries		
Organizer	Human Resources Development Center of Shanxi Provincial Health Commission		
Holding Time	2021.12.21-2021.12.30	Language	English
Host Manner	Online	Platform	Zoom
Invited Country	Developing Countries	Recommended Number of Participants	50
Objectives of Seminar	To enable officials to understand the development process and current situation of hospital management in China, and share the concept, experience and successful practices of modern hospital management in China; To cultivate medical industry leaders with broad vision, professionalism and scientific decision-making ability for local medical institutions; At the end of the seminar, the officials can combine the reality, bring forth the new, and promote the reform of the local medical and health system; Promote exchanges and cooperation between China and other developing countries and enhance friendship.		
About the Participants	Professional Background	Field or Profession: Public Management, Public health and other related professions Posts: Senior manager of public hospital, senior manager of institution invested or run by private capital. Level, education or other qualification: department level or senior hospital manager	
	Age	No higher than the legal retirement age of developing countries.	
	Physical Health	Being healthy and able to attend online training.	
	Language Ability	Fluency in listening, speaking, reading and writing in English	
	Others	Contact the organizer before seminar starts. Prepare computer, microphone, camera and other related devices. Be familiar with the platform, test internet.	
Seminar Content	<p>1. Introduction of main seminar courses and contents</p> <p>The seminar will be conducted in the form of lectures, discussion and cloud visits.</p> <p>(1) Introduction to China's national conditions: introduce China's development status, development ideas, development initiatives, etc;</p> <p>(2) Experience sharing on China's epidemic prevention and control: introduce China's measures against COVID-19 and prospect of anti-epidemic cooperation between China and other developing countries.</p> <p>(3) The role of Traditional Chinese Medicine in combating the COVID-19; detailed introduction of the prevention, diagnosis and treatment of COVID-19, and the positive role of Traditional Chinese Medicine in rehabilitation, home health care, etc.</p> <p>(4) Classified management of medical and health institutions in China: introduce the classified management system of medical institutions in China, and introduce in detail how to manage profit-making and non-profit medical institutions by classification under the</p>		

	<p>guidance of policies;</p> <p>(5) The new path of hospital management in the epidemic era: sharing the enlightenment brought by the epidemic, introducing the specific measures for hospital managers to implement the normalized epidemic prevention and control measures;</p> <p>(6) Nursing work under epidemic situation: introduce the experience and advanced practice of how to fully implement the double defense line of epidemic prevention and control and nursing safety under epidemic prevention and control;</p> <p>(7) New developments in hospital infection control and scientific prevention and control of covid-19: introduce new developments in hospital infection and how to prevent covid-19 scientifically;</p> <p>(8) Hospital financial fine management: introduce the hospital comprehensive budget management, internal control, full cost management and performance management, explore the refined hospital operation management mode, improve the operation efficiency of the hospital;</p> <p>2. Introduction of the speakers</p> <p>(1) Zhou Honggui: Foreign Affairs Office of People's Government of Shanxi Province, Director</p> <p>(2) Li Rongshan: Shanxi Provincial People's Hospital, President, MD</p> <p>(3) Li Mei: Research Institute of Shanxi Medical Institution Management, Director</p> <p>(4) Huang Ling: Shanxi Provincial People's Hospital, Director, senior accountant</p> <p>(5) Shi Meixia: Deputy director of nursing department, chief nurse;</p> <p>(6) Ji Xiaoru: Shanxi Administration of Traditional Chinese Medicine, Director</p> <p>3. Introduction to the seminar</p> <p>(1) Officials introduce their countries and exchange views on the current situation of hospital management;</p> <p>(2) Discuss the hospital management measures under the epidemic situation, and answer the questions about the interest and difficulty of the officials;</p> <p>4. Introduction of cloud visit</p> <p>The officials will visit the First Hospital of Shanxi Medical University, Shanxi Provincial People's Hospital and community health service institutions, and have cloud discussion with senior hospital managers to build a cooperation platform;</p> <p>5. Materials to be prepared by officials</p> <p>(1) Self introduction of the unit and work field;</p> <p>(2) The current situation and problems of operation and management of hospitals at all levels.</p>		
Host City	Taiyuan City, Shanxi Province	City to Visit (Cloud)	Taiyuan City, Shanxi Province

Notes	<ol style="list-style-type: none"> 1. The online training was conducted by ZOOM. The officials contact the organizer five working days before the seminar starts, and debug the software and network environment ahead of schedule. 2. During the seminar, be in line with the class time and discipline, and the attendance record will be used as the reference for issuing the training certificate. 3. Preparation before class: enter Zoom 15 minutes in advance to prepare for class. Change name into English. 4. Discipline requirements: in the process of project implementation, please strictly abide by the project schedule. 5. Officials should prepare materials related to the seminar according to the schedule and submit relevant electronic materials as required. Officials who have completed all the live and recorded courses and submitted the course evaluation form and study report according to the template before the specified time will be awarded the certificate of completion of the course. 6. The course is equipped with online English interpretation.
About the Organizer	<p>Human Resources Development Center of Shanxi Provincial Health Commission (formerly known as "International Exchange Center of Shanxi Provincial Health Commission"), mainly undertakes the Chinese government's foreign aid human resources training projects, short-term overseas visits and academic exchanges for provincial managers, experts and scholars; undertakes the technical work of vocational skill appraisal, health professional examination and professional title evaluation; undertakes the research and consultation of health human resources development and human resources socialization service in Shanxi Province, and puts forward relevant policy suggestions; carries out continuing education for health professionals and strengthens foreign language training.</p> <p>As an important window for foreign exchanges in the field of medical and health care in Shanxi Province, the center has successfully completed 92 training courses since it undertook the first foreign aid training in 1998, covering acupuncture and massage, medical care, medical equipment maintenance, treatment on rheumatic diseases by integrated Traditional Chinese Medicine and western medicine, midwives, general practitioners, rural medical and health care, medical and health management, public health management and disease prevention and control, hospital management, training on health project design evaluation and management, etc. Training languages include English, French and Portuguese. 2433 medical professionals and managers from 121 developing countries including Africa, Latin America, Europe and Asia Pacific region were trained, which is highly praised by the trainees and widely recognized by their contributing countries.</p>
Contacts of the Organizer	<p>Contacts: GuoLihong/GuYuxin Telephone: 0086-0351-3191300 Mobile Phone: 0086-13099097236/13754839090 Fax: 0086-0351-3191300 Wechat ID: LilyGuoChina/guzile QQ Number: 2419146302/337673510 E-Mail: sx-jlzx@163.com</p>

APPLICATION FORM

Name of the seminar/training course: 项目名称:						
培训对象 Participants	官员 Official <input type="checkbox"/> 技术人员 Technician <input type="checkbox"/>	培训时间 Holding Time		培训地点 Holding Place		
照片 Photo		Family name 姓				
		First name 名				
		Position 职务				
		Rank 级别	Ministerial 部级及以上 <input type="checkbox"/>	Director General 司局级 <input type="checkbox"/>	Director or below 处级及以下 <input type="checkbox"/>	
Passport No. 护照号码						
Nationality 国籍		Name of institute 工作单位名称				
Sex 性别		Post Address of Institute 工作单位地址				
Language 工作语言						
Religion 宗教						
Food abstention 饮食禁忌		Address of Home 家庭住址				
Date of Birth 出生日期						
Tel		Email ID				
Fax		Person to be contacted in emergency 应急联络人				
Cellphone		Phone to be contacted in emergency 应急电话				
Signature (本人签字)			Date (日期)			
经商处意见(for EC Office, Chinese Embassy Only):						

ESSENTIAL INFORMATION OF THE NOMINEE ERD FORM

Part 1 Program Details

(1.1) Title of the Program
(1.2) ERD Code (1.3) Duration in Weeks

Part 2 Information

(2.1) Ministry
(2.2) Agency
(2.3) Official Address

(2.4) Telephone Number (2.5) Fax
(2.6) Email

Part 3 Information

(3.1) Name of Nominee (As shown in the Passport)

(3.2) Sex (3.3) Present Designation
(3.4) Home Address

(3.5) National Identity Card Number
(3.6) Passport No. (3.7) Mobile Number
(3.8) Email
(3.9) Date of Birth (DD/MM/YY) (3.10) Age (Years)
(3.11) Years of Service to the Government in the Nominee's Career
(3.12) Years of Service in the present Agency
(3.13) Name of the contact person in an emergency
(3.13.1) Relationship (3.13.2) Mobile Number

Part 4 Academic Qualifications(Higher Education)

Name of the Institution	Country	Qualification	Year

Part 5 of Previous Foreign Training Attended in the past 3 years by the Nominee

Duration	Countries	No.of trainings
Less than one week		
Greater than one week & Less than 12 weeks(three months)		
Greater than 12 weeks & Less than 32 weeks(8 months)		
Greater than 32 weeks		

Part 6 Nominee's Declaration

I, the undersigned, certify that the details provided in this form describe myself, my qualifications and my experience, truly and correctly.

Date: _____

Nominee's Signature _____

Part 7 Recommendation of the Head of Department

Relevancy of this Training Programme to Nominee's Work (Please Check only one Box)	Vital for present work	Directly Related to Present Work	Connected to Present Work	Helpful in Future Work	For Promotions	Other (Specify)

I certify the accuracy of the information given above.

Date

Signature of Head of the Department & the Stamp