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சுவசிரிபாய
SUWASIRIPAYA

මගේ අංකය) ETR/R/P/SP-PHC/4/2020
எனது இல)
My No.)
ඔබේ අංකය)
உமது இல)
Your No.)

දිනය)
திகதி)
Date)

12.07.2021

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சுகாதார அமைச்சு
Ministry of Health

General Circular Letter :- 02-31/2021

All Provincial Directors of Health Services,
All Regional Directors of Health Services
Deputy Director General, National Hospital of Sri Lanka
Directors of Teaching Hospitals
Directors of General Hospitals
Directors of Specialized Campaigns
Heads of the Institutions

Special Training Programme for Pharmacists-October 2021


Applications are hereby called from the pharmacists, presently working in hospitals under provincial council (Base Hospital A type and above), Divisional Pharmacists and hospitals under line ministry.

Total duration of the training programme is six (6) months. Three (3) days class room sessions (6 hours/day) will be conducted in Colombo at selected places arranged by Education, Training & Research unit of the Ministry of Health & 2 days practicals per week (2 hours/day) at relevant institutions.

Required Qualifications:

1. Age should be less than 57 years, as at 30th September, 2021.
2. Relevant applicants should be pharmacists belong to Class 1 & above, working in hospitals under provincial council (Base Hospital Type A & above), Divisional Pharmacists and hospitals under line ministry at present.

3. Trained pharmacists should agree to serve compulsorily in government health sector for a period of two years. Before commencing of training programme, each trainee has to sign an agreement with the Ministry of Health in this regard. The relevant agreements will be sent to them in due course.
4. If any applicant discontinues the training after commencement, he/she should pay back the expenses to the Ministry of Health
5. Selection of pharmacists for this training shall be done on the basis of seniority as per the criteria set by an appointed committee.
6. The travelling and other allowances for selected officers should be paid by the relevant Provincial Health Departments or by the institutions as per the Establishment Code and Financial Regulations.
7. Selected pharmacists should compulsorily report to the Education, Training & Research Unit of the Ministry of Health, on the scheduled date for the training. If any applicant is unable to attend to this training on a reasonable ground, it should be informed to Education, Training & Research Unit, Ministry of Health through the Heads of the Institution, before the commencement of training programme and next suitable officer from the relevant institution will be selected for this training, according to their service seniority.
8. It should be noted that 80% attendance will be strictly considered during the training period.
9. Assessment is based on a Reflective portfolio and a research project
10. Participants who will successfully complete the training will be awarded "Diploma in Hospital Pharmacy Management"
11. Applications should be prepared as per specimen form appended. Details mentioned in the application should be certified by the head of the institution before sending to the Ministry of Health. Should be sent by registered post to reach the Deputy Director General (Education, Training and Research), Ministry of Health, "Suwasiripaya", No.385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10, "on or before **30th September, 2021** through the Head of the Institution.
12. The words "**Applications for Special Training Programme for Senior Pharmacists-October 2021**" should be written legibly on the top left-hand corner of envelop, where the application is enclosed. Applications which are received after the closing date will be rejected. The responsibility on applications that are lapsed and lost during the post will not be borne by this office.


Dr. S.H. Munasinghe
Secretary,
Ministry of Health

Dr. S. H. Munasinghe
Secretary
Ministry of Health
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10, Sri Lanka.

Special Training Programme for Senior Pharmacists - October 2021

01.(a) Name with initials:

.....
(b) Name denoted by initials:

02. Address:

03. Telephone No: Official:

Mobile:

04. Present place of work: TH/ PGH/ DGH/ BH/ RMSD

Province

District.....

05. Reg. No. in Sri Lanka Medical Council

06. a) Date of Birth

Age

as at 30/09/2021 Y..... M D.....

b) Date of first appointment

c) Service period as at 30/09/2021: Y.....

M.....

D.....

07. a) Present Grade:

.....
b) Date of appointment to the present grade:

08. Whether no pay leave have obtained, if so the period:

09. Any in- service training attended during last 03 years, the relevant training and period.

Training

Duration

10. If you have already applied for any other in-service training programme, mention below

.....
I hereby certify that the particulars given by me in this application are true and declare my compliance to be served at least 2 years period in government health sector following the successful completion of this training. If any information is found to be incomplete or incorrect, I am fully aware that my application will be rejected.

.....
Date

.....
Signature of the Applicant

Recommendation of the Head of Institution

I do hereby recommend / not recommend the application and agree / do not agree to release this officer for a period of six (06) months, for the above mentioned training.

.....
Date

.....
Signature of the Head of the Institution

Where Relevant:

Recommendation of the Regional Director of Health Services

I do hereby recommend / not recommend the application and agree / do not agree to release this officer for a period of six (06) months, for the above mentioned training.

.....
Date

.....
Signature of the Regional Director of the Institution

Recommendation of the Provincial Director of Health Services

I do hereby recommend / not recommend the application and agree / do not agree to release this officer for a period of six (06) months, for the above mentioned training.

.....
Date

.....
Signature of the Regional Director of the Institution