

පොදු වක්‍රලේඛ අංක - 02-237/2017 (ii)

මගේ අංකය - MH/AD/01/09 - 05 (වෙළුම 01)  
සෞඛ්‍ය, පෝෂණ හා දේශීය වෛද්‍ය අමාත්‍යාංශය,  
"සුවසිරිපාය"  
385, පූජ්‍ය බද්දේගම විමලවංශ හිමි මාවත,  
කොළඹ 10.  
2018.04.24

පළාත් සෞඛ්‍ය ලේකම්වරුන්,  
පළාත් සෞඛ්‍ය සේවා අධ්‍යක්ෂවරුන්, ප්‍රාදේශීය සෞඛ්‍ය සේවා අධ්‍යක්ෂවරුන්,  
ශික්ෂණ රෝහල් අධ්‍යක්ෂවරුන්, විශේෂිත ව්‍යාපාර අධ්‍යක්ෂවරුන්,  
රේඛීය අමාත්‍යාංශය යටතේ ඇති සියලුම රෝහල් හා ආයතන ප්‍රධානීන්.

**සෞඛ්‍ය අමාත්‍යාංශයේ අතිරේක ලේකම් (වෛද්‍ය සේවා) සහ අතිරේක ලේකම් (මහජන සෞඛ්‍ය සේවා)  
තනතුරුවල පුරප්පාඩු සම්පූර්ණ කිරීම**

මෙම අමාත්‍යාංශයේ අතිරේක ලේකම් (වෛද්‍ය සේවා) සහ අතිරේක ලේකම් (මහජන සෞඛ්‍ය සේවා) තනතුරුවල පුරප්පාඩු සම්පූර්ණ කිරීමට අදාළව නිකුත් කරන ලද පහත සඳහන් පොදු වක්‍රලේඛ කෙරෙහි මෙයින් අවධානය යොමු කරවනු ලැබේ.


- i. 2017.12.29 දිනැති අංක 02-237/2017 දරණ පොදු වක්‍රලේඛය
- ii. 2017.12.29 දිනැති අංක 02-238/2017 දරණ පොදු වක්‍රලේඛය
- iii. 2018.01.04 දිනැති අංක 02-237/2017 (i) දරණ පොදු වක්‍රලේඛය

02. අතිරේක ලේකම් (වෛද්‍ය සේවා) හා අතිරේක ලේකම් (මහජන සෞඛ්‍ය සේවා) තනතුරුවලට පත් කිරීමට අදාළ සම්මුඛ පරීක්ෂණයේ ලකුණු පරිපාටියේ අංක 02 අධ්‍යාපන සුදුසුකම් යටතේ වන සටහන, අංක 1883/17 හා 2014.10.11 දිනැති අති විශේෂ ගැසට් පත්‍රයේ පළ කරන ලද ශ්‍රී ලංකා සෞඛ්‍ය සේවයේ වෛද්‍ය සේවා ව්‍යවස්ථා සංග්‍රහයේ 11.1.1, 11.1.2.3 උප වගන්ති හා V පරිශීෂ්ඨයේ විධිවිධාන ප්‍රකාරව පහත පරිදි සංශෝධනය කිරීමට රාජ්‍ය සේවා කොමිෂන් සභාව තීරණය කර ඇති බව රාජ්‍ය සේවා කොමිෂන් සභා ලේකම්ගේ අංක PSC/APP/07/565/2013 හා 2018.04.09 දිනැති ලිපියෙන් දන්වා එවා ඇති බව කාරුණිකව දන්වමි.

Note:-

- (i) Marks will be given only for the highest educational qualification.
- (ii) The officers appointed to the Senior Medical Administrative Grade on permanent basis on or before 01.07.1996, will be granted the maximum marks (20 marks) for Educational Qualifications.

03. ඒ අනුව, අදාළ සංශෝධනය ඇතුළත් කරන ලද අනුමත ලකුණු පරිපාටි ඇමුණුම I හා ඇමුණුම II ලෙස මේ සමඟ යා කර ඇත. මෙම සංශෝධිත ලකුණු පරිපාටිය යටතේ යම් නිලධාරියෙක් විසින් උක්ත තනතුරු සඳහා අයදුම් කිරීමට අදහස් කරන්නේ නම් ඒ සඳහා 2018.05.04 දින දක්වා කාලය තවදුරටත් ලබා දෙන අතර, මේ වන විටත් එම තනතුරු සඳහා අයදුම් කර ඇති නිලධාරීන් නැවත අයදුම් කිරීමට අවශ්‍ය නොවන බවද වැඩිදුරටත් කාරුණිකව දන්වමි.

  
 ජනක සුගතදාස  
 ලේකම්  
 සෞඛ්‍ය, පෝෂණ හා දේශීය වෛද්‍ය අමාත්‍යාංශය  
 ජනක සුගතදාස  
 ලේකම්  
 සෞඛ්‍ය, පෝෂණ හා දේශීය වෛද්‍ය අමාත්‍යාංශය  
 "සුවසිරිපාය"  
 385, පූජ්‍ය බද්දේගම විමලවංශ හිමි මාවත,  
 කොළඹ 10.

கடித  
பொது சுற்றறிக்கை இலக்கம்: 02 - 237 / 2017 (ii)

எனது இலக்கம் - MH/AD/01/09-05(Volume 01 )  
சுகாதார, போசணை மற்றும் சுதேச வைத்திய அமைச்சு,  
“சுவசிறியாய”  
385, வண.பத்தேகம விமலவங்ச தேரர் மாவத்தை,  
கொழும்பு - 10,  
2018.04.

மாகாண சுகாதார சேவைகள் செயலாளர்கள்,  
மாகாண சுகாதார சேவைகள் பணிப்பாளர்கள், பிராந்திய சுகாதார சேவைகள் பணிப்பாளர்கள்,  
போதனா வைத்தியசாலைகள் பணிப்பாளர்கள், விஷேட திட்ட பணிப்பாளர்கள்,  
மத்திய அமைச்சின் கீழுள்ள சகல வைத்தியசாலைகள் மற்றும் தாபன தலைவர்கள்.

**சுகாதார அமைச்சின் மேலதிக செயலாளர் (மருத்துவ சேவை) மற்றும் மேலதிக செயலாளர் (பொது சுகாதார சேவை)  
பதவிகளுக்கான வெற்றிடங்களை நிரப்புவதல்**

இவ்வமைச்சின் மேலதிக செயலாளர் (மருத்துவ சேவை) மற்றும் மேலதிக செயலாளர் (பொது சுகாதார சேவை) பதவிகளுக்குரிய வெற்றிடங்களை நிரப்புவது தொடர்பாக வெளியிடப்பட்ட பின்வரும் பொது சுற்றறிக்கைகளின் பக்கம் உங்கள் கவனத்தை ஈர்க்குமாறு வேண்டுகின்றேன்.

- 2017.12.29 ஆம் திகதிய இலக்கம் 02 - 237/2017 எனும் இலக்கம் கொண்ட பொது சுற்றறிக்கை
- 2017.12.29 ஆம் திகதிய இலக்கம் 02 - 238/2017 எனும் இலக்கம் கொண்ட பொது சுற்றறிக்கை
- 2018.01.04 ஆம் திகதிய இலக்கம் 02 - 237/2017(i) எனும் இலக்கம் கொண்ட பொது சுற்றறிக்கை

02. மேலதிக செயலாளர் (மருத்துவ சேவை) மற்றும் மேலதிக செயலாளர் (பொது சுகாதார சேவை) பதவிகளுக்கு நியமிப்பதற்கு உரித்தான நேர்முகப்பரீட்சையின் புள்ளி திட்டத்தில் இலக்கம் 02 கல்வித்தகைமைகளின் கீழுள்ள குறிப்பானது, இலக்கம் 1883/17 மற்றும் 2014.10.11 ஆம் திகதிய அதிவிஷேட வர்த்தமானி அறிவித்தலில் வெளியிடப்பட்ட இலங்கை சுகாதார சேவையின் மருத்துவ சேவை பிரமாணக்குறிப்பின் 11.1.1, 11.1.2.3 உப பிரிவுகள் மற்றும் V பின் இணைப்பின் நியதிகளுக்கு அமைய கீழுள்ளவாறு திருத்தம் மேற்கொள்வதற்கு அரச சேவைகள் ஆணைக்குழு தீர்மானித்துள்ளதாக அரச சேவைகள் ஆணைக்குழு செயலாளரின் PSC/APP/07/565/2013 எனும் இலக்கம் கொண்ட 2018.04.09ஆம் திகதிய கடிதத்தின் மூலம் அறிவிக்கப்பட்டுள்ளது என்பதை தயவுடன் அறியத்தருகின்றேன்.

Note:

- Marks will be given only for the highest educational qualification.
- The officers appointed to the Senior Medical Administrative Grade on permanent basis on or before 01.07.1996, will be granted the maximum marks (20 marks) for Educational Qualifications.

03. அதன் பிரகாரம், உரிய திருத்தங்கள் உள்வாங்கப்பட்ட அங்கீகரிக்கப்பட்ட புள்ளித்திட்டம் இணைப்பு I மற்றும் இணைப்பு II என இத்துடன் இணைக்கப்பட்டுள்ளது. இந்த திருத்தப்பட்ட புள்ளித்திட்டத்தின் கீழ் யாதேனும் உத்தியோகத்தர் விண்ணப்பிப்பதற்கு எதிர்பார்க்கப்படின், அதற்காக 2018.05.04 ஆம் திகதி வரை கால அவகாசம் வழங்கப்படுவதுடன், ஏற்கனவே இதற்காக விண்ணப்பித்துள்ள உத்தியோகத்தர்கள் மீண்டும் விண்ணப்பிக்க வேண்டிய அவசியமில்லை என்பதை தயவுடன் அறியத்தருகின்றேன்.

ஜனக்க சுகதாஸ  
செயலாளர்,

சுகாதார, போசணை மற்றும் சுதேச வைத்திய அமைச்சு

**Janaka Sugathadasa**

Secretary

Ministry of Health, Nutrition & Indigenous Medicine  
"Suwasiripaya"

385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10, Sri Lanka.



Letter  
General Circular No: 02-237/2017(ii)

My No: MH/AD/01/09 - 05 (වෙළුම 01)  
Ministry of Health, Nutrition & Indigenous Medicine,  
"Suwasiripaya", No: 385,  
Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10.  
24.04.2018

Provincial Health Secretaries,  
Provincial Directors of Health Services/ Regional Directors of Health Services,  
Directors of Teaching Hospitals/ Directors of Specialized Campaigns and  
All Heads of Hospitals and Institutions under the Line Ministry

**Filling Vacancies in the Posts of Additional Secretary (Medical Services) and Additional Secretary (Public Health Services) of Ministry of Health**

Attention is hereby drawn to following General Circulars which were issued in relation to filling the vacancies in the posts of Additional Secretary (Medical Services) and Additional Secretary (Public Health Services).

- i. General Circular No 02-237/2017 dated 29.12.2017
- ii. General Circular No 02-238/2017 dated 29.12.2017
- iii. General Circular No 02-237/2017 (i) dated 04.01.2018

02. It has been informed by the letter No PSC/APP/07/565/2013 dated 09.04.2018 of the Secretary to the Public Service Commission that the Public Service Commission has decided to amend the note under the No. 02 Educational Qualifications of the Marking Scheme applicable for the interview for making appointments to the posts of Additional Secretary (Medical Services) and Additional Secretary (Public Health Services) as per the sub sections 11.1.1, 11.1.2.3 and provisions of Appendix V of the Medical Service Minute of Sri Lanka Health Service published in the Extraordinary Gazette No. 1883/17 dated 11.10.2014.

Note:-

- (i) Marks will be given only for the highest educational qualification.
- (ii) The officers appointed to the Senior Medical Administrative Grade on permanent basis on or before 01.07.1996, will be granted the maximum marks (20 marks) for Educational Qualifications.

03. Amended marking schemes are herewith attached as Annexure I and Annexure II. Officers who wish to apply for the above posts under the amended marking schemes, may apply for the same until 04.05.2018 and it is further informed that those who have already applied for above posts, do not need to apply again.

  
**Janaka Sugathadasa**  
Secretary  
Ministry of Health, Nutrition & Indigenous Medicine

**Janaka Sugathadasa**  
Secretary  
Ministry of Health, Nutrition & Indigenous Medicine  
"Suwasiripaya"  
385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10, Sri Lanka.

**Marking Scheme for the Post of Additional Secretary (Medical Services)**

01... Service Period (40 Marks)

- I. 20 marks for Senior Administrative Grade ( 4 marks per active service of one year)
- II. 20 marks for Deputy Director General Grade ( 5 marks per active service of one year)

Note:-

- (i) For the service period less than one year, marks should be allocated as follows.
  - a) For 09 months or more than 09 months' period –  $\frac{3}{4}$  of the above marks.
  - b) For 06 months or more than 06 months, and less than 09 months' period –  $\frac{1}{2}$  of the above marks.
  - c) For 03 months or more than 03 months, and less than 06 months' period –  $\frac{1}{4}$  of the above marks.
  - d) For less than 03 months – No marks
- (ii) An officer appointed to any Deputy Director General posts on acting basis by the appointing authority can also be granted marks as per the marks allocation mentioned under (i) above for the respective time period.

02. Educational Qualification (20 Marks)

- I. MD (Medical Administrative/ Community Medicine/ Community Dentistry) – (20 marks)
- II. MSc. (Medical Administrative/ Community Medicine/ Community Dentistry) – (15 marks)
- III. Other Post Graduate Qualification acceptable to promotion to Grade I as per the Medical Service Minute – (08 marks)

Note:-

- (i) Marks will be given only for the highest educational qualification.
- (ii) The officers appointed to the Senior Medical Administrative Grade on permanent basis on or before 01.07.1996, will be granted the maximum marks (20 Marks) for Educational Qualifications”

03. Service Experience (10 Marks)

- I. 02 marks per active service of one year

Note:-

Marks will be given for the service experience for the post held in Medical Service posts as per the Appendix IV of the Medical Service Minute No. 1883/17 and dated 11.10.2014.

04. Special Projects (10 Marks) – 02 marks per each successful project

Note:-

- (i) Marks will not be given to those who engage in projects as part of their job functions.  
(ii) Following facts should be considered.

The project should be;

- a) Relevant to the post advertised  
b) Innovative  
c) Creative  
d) Initiated by the Officer and  
e) Project completion report should be presented to the interview board.

05. Research/ Publication in the Subject area relevant to the post (10 Marks)

- I. Paper published in a peer reviewed journals – (2 marks per paper)  
II. Papers presented at national level / international conferences with published abstract – (2 marks per paper)  
III. Book Published relevant to the subject area – (1 mark per book)

Note:- Marks should not be given in two categories for similar works.

06. Performance at the Interview (10 Marks)

- I. Communication skills (02 marks)  
II. Personality (02 marks)  
III. Professional courtesy (02 marks)  
IV. Leadership (02 marks)  
V. Decision making and analytical skills (02 marks)

Total marks - 100

2



**Marking Scheme for the Post of Additional Secretary (Public Health Services)**

01. Service Period (40 Marks)

- I. 20 marks for Senior Administrative Grade ( 4 marks per active service of one year)
- II. 20 marks for Deputy Director General Grade ( 5 marks per active service of one year)

Note :-

- (i) For the service period less than one year, marks should be allocated as follows.
  - a) For 09 months or more than 09 months' period –  $\frac{3}{4}$  of the above marks.
  - b) For 06 months or more than 06 months, and less than 09 months' period –  $\frac{1}{2}$  of the above marks.
  - c) For 03 months or more than 03 months, and less than 06 months' period –  $\frac{1}{4}$  of the above marks.
  - d) For less than 03 months – No marks
- (ii) An officer appointed to any Deputy Director General posts on acting basis by the appointing authority can also be granted marks as per the marks allocation mentioned under (i) above for the respective time period.

02. Educational Qualification (20 Marks)

- I. MD (Medical Administrative/ Community Medicine/ Community Dentistry) – (20 marks)
- II. MSc. (Medical Administrative/ Community Medicine/ Community Dentistry) – (15 marks)
- III. Other Post Graduate Qualification acceptable to promotion to Grade I as per the Medical Service Minute – (08 marks)

Note:-

- (i) Marks will be given only for the highest educational qualification.
- (ii) The officers appointed to the Senior Medical Administrative Grade on permanent basis on or before 01.07.1996, will be granted the maximum marks (20 Marks) for Educational Qualifications”

03. Service Experience (10 Marks)

- I. 02 marks per active service of one year

Note:-

- .. Marks will be given for the service experience for the post held in Public Health Service posts as per the Appendix IV of the Medical Service Minute No. 1883/17 and dated 11.10.2014.

04. Special Projects (10 Marks) – 02 marks per each successful project

Note:-

- (i) Marks will not be given to those who engage in projects as part of their job functions.  
(ii) Following facts should be considered.

The project should be;

- a) Relevant to the post advertised  
b) Innovative  
c) Creative  
d) Initiated by the Officer and  
e) Project completion report should be presented to the interview board.

05. Research/ Publication in the Subject area relevant to the post (10 Marks)

- I. Paper published in a peer reviewed journals – (2 marks per paper)  
II. Papers presented at national level / international conferences with published abstract – (2 marks per paper)  
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- I. Communication skills (02 marks)  
II. Personality (02 marks)  
III. Professional courtesy (02 marks)  
IV. Leadership (02 marks)  
V. Decision making and analytical skills (02 marks)

Total marks - 100

~~02~~