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சுகாதார, போசணை மற்றும் சுதேச வைத்திய அமைச்சு  
**Ministry of Health, Nutrition & Indigenous Medicine**

**Primary Health Care System Strengthening Project**

**Primary Health Care System Strengthening Project** is a World Bank supported project under the Ministry of Health, Nutrition and Indigenous Medicine which will be implemented with the objective of improving the delivery of primary health care services, with an emphasis on detection and management of non-communicable diseases to address the changing health needs of the Sri Lankan population of the country. The project results will contribute to the achievement of SDG 3 “ensure healthy lives and promote wellbeing for all at all ages” and the World Bank institutional priority of achieving universal health coverage. The Project is expected to be implemented over a period of 5 years and has three components include **Component 1-** PHC Restructuring Strategy Implementation, **Component 2-** Project Implementation Support and Innovation Grants and **Component 3-** Contingent Emergency Response Component.

Applications are being called for the post of Project Director of the Primary Health Care System Strengthening Project on a full time basis. These position will be based in Colombo.

**Duties and Responsibilities**

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1. The Project Director is the Head of the Project Management Unit leading the overall process and components of the Project.
2. The Project Director shall lead the operational and management responsibility in completing the project goals and shall serve as its primary spokesperson.
3. Project Director will plan, direct, coordinate, and lead activities of the project to ensure that goals, objectives and all component are accomplished within the prescribed time frame and funding parameters.
4. Project Director shall review funding application to determine time frame, funding limitations, procedures for accomplishing project, staffing requirements, and facilitate the Director General Health Services and Secretary, Ministry of Health, Nutrition and Indigenous Medicine to allotment of available resources to various activities of project
5. The Project Director shall consult with the all the stakeholders of the project include Line Ministry of Health, Ministry of Provincial Councils and Local Government and 9 Provincial Director of Health Services and report directly to the Secretary of the Ministry of Health, Nutrition and Indigenous Medicine
6. The Project Director will manage the activities of all members of the project staff and outline work plan to assign duties, responsibilities, and scope of authority
7. According to the Management Service Circular No. 01/2016 dated 24<sup>th</sup> March 2016 Project Director shall be made available to surcharge for any cost of time overrun of project

## Qualifications

### 1 or 2 below

1. A Bachelor's degree which is recognized by the University Grants Commission and at least 8 years post qualifying experience at managerial level out of which 04 years should be in senior management level.

Or

2. A Bachelor's degree which is recognized by the University Grants Commission and a post graduate degree in the relevant field or full membership of a recognize professional institute in the relevant field with at least 6 years post qualifying experience at managerial level

Senior managerial level experience in managing national level foreign funded projects under the health sector of Sri Lanka would be an added qualification.

## General Conditions

- The appointment for the post is on full time basis.
- The initial contract period will be for one year, with provision for renewal on performance basis till the end of the project.
- The candidate if selected to the post can resign from the post giving one month prior notice to the Project Director.
- The Secretary of the Ministry of Health, Nutrition and Indigenous Medicine has the authority to terminate the service of the selected candidate from the post with the concurrence of the World Bank without giving any reasons at any time if he/she wishes that the service of the selected candidate is not necessary anymore. One-month prior notice will be given of the termination of the service.
- Only short listed applicants will be called for interview.
- Selected applicant should be able to take up the appointment immediately.
- Candidates should send their application through Head of the Institution/Department. The Head of the Institution/Department should indicate that the candidate will be released from the current employment in the event of being selected to the post.

**Age Limit:** Under 65 years by 30<sup>th</sup> December 2017

**Salary :** According to the Management Service Circular No. 01/2016 dated 24<sup>th</sup> March 2016.

Application with detailed Curriculum Vitae supported by copies of education, experience and other qualifications with names of two non-related referees along with the contact telephone/fax/email address should be sent to reach the following address on or before 14<sup>th</sup> February 2018. Application must be in a sealed envelope with the following stated, on the top left side of the envelope **"Application for the Post of Project Director – Primary Health Care System Strengthening Project"** and send by Registered Post to the following address;

**Secretary,  
Ministry of Health, Nutrition and Indigenous Medicine  
Ven. Badegama Vimalawansa Thero Mawatha, Colombo 10**

## Application form

1. Full name of the applicant

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2. Name with Initials of the applicant

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3. Designation of the applicant

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4. National Identity card Number of the applicant *(Please attach a certified copy of the NIC)*

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5. Post Applied for

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6. Contact Details of the applicant Office Address

Office Phone Number	
Office Fax Number	
Mobile Phone Number	
Home Phone Number	
Home Address	
Email Address	

7. Qualification (certified copies to be attached with the CV)

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8. Work experience

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9. Special Comments

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I agree to travel out of Colombo even during weekends as and when required. I certify that the above particulars are correct.

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Signature of applicant

.....  
Date

**Observation and Recommendation of the Head of Institution / Decentralized Unit / Specialized Campaign.**

I certify the particulars furnished by the applicant, are correct. (State any incorrect information, if furnished by the applicant).

The candidate can be released for the above post from the current employment in the event of being selected.

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Signature of Head of the institution

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Date